



New Bewerley Community School

CHARGING AND REMISSIONS POLICY –The Governing Body has agreed that charges will be made for the following activities and services.

1. Educational visits

Parents and carers will be asked to make voluntary contributions to cover the cost of school visits and visits by theatre groups and workshops. The governors have agreed that if there is a shortfall in voluntary contributions received in order to fund a visit or event, it will be at the discretion of the Headteacher and visit organiser, and funding available, as to whether the visit goes ahead. This amount is to be subsidised by 60% in the first instance from pupil premium.

If a parent submits a request for a refund of voluntary contributions, due to pupil illness on the day of the event, this may be refunded fully or in part subject to any costs already incurred. School Fund will stand the difference in cost on these occasions.

2. Residential visits

For a residential activity that takes place largely during school time, charges will be made for board and lodging. The school will also request a voluntary contribution to ensure all transport costs can be met. If there is a shortfall of 5% then the residential may be cancelled. For those pupils whose parents or carers are receiving Income Support, a Jobseeker's Allowance, Support under the Immigration and Asylum Act or Child Tax Credit, a reduction may be made at the discretion of the Governors. School Fund will stand the difference in cost on these occasions. This amount is to be subsidised by 60% in the first instance from pupil premium.

3. Music instrument tuition

During the academic year 2017/18 charges will not be made for teaching musical instrument tuition.

4. Use of the school building and grounds

The Governors will use the Education Leeds Lettings Unit to process the paperwork and recommended security checks for all use of the school premises by outside agencies. No lettings will take place without their approval. The school will adopt their recommended charges for private use of the school as follows but it is at the Governors discretion to reduce or increase these charges on individual lettings:

See lettings policy.

5. Sports coaching and other activities outside of school hours

Parents and carers may be charged for activities that happen outside school hours if these activities are not a necessary part of the curriculum to cover costs.

6. School Meals for pupils

School meals cost £2.10 per day. Payments are expected each Monday in advance for the week ahead. If two weeks pass without payment or explanation the parents will be asked to supply a packed lunch for their child until the debt is managed.

7. School Meals for visitors

The Governors have agreed to waive the cost of a school meal for any adult visitors who are working on site over the lunch period and request a meal from the school kitchen.

8. Extended Services

New Bewerley Community School offers a breakfast club for up to 50 pupils. This is run by Mrs Wilson at a cost of £3.75 per week. This facility is on a first come first served basis. Contact Mrs Wilson on 0113 8878718 for further details.

An after school facility is also available for upto 20 pupils from 3.15 to 5pm. The cost of the after school club is £15 per week. Application forms are available from the school office.

New Bewerley Children's Centre is also on site but independently run 0113 3368255

Agreed by the Gov Body: October 2017

To be reviewed: Autumn 2020