

## NEW BEWERLEY COMMUNITY SCHOOL GOVERNING BOARD

Minutes of the meeting held on Thursday 13 July 2017 at 4.00pm

**PRESENT** Neil Rhodes (Chair) Gary German (Headteacher)  
Notty Changwe-Dube Lucy Knight  
Janet Walker

**IN ATTENDANCE:** Claire Burgess (Clerk – Governor Support Service)

1.00	<b>APOLOGIES</b>	<b>ACTION</b>
	Apologies were received and accepted from governors Simon Gray, Stacey Logan, Faye Pashby, Heather Phillips and Charlotte Taylor and from associate member Tracey Cunningham.	
<b>2.00</b>	<b>MEMBERSHIP MATTERS</b>	
2.01	It was reported that Becky Henshaw had now resigned from the governing board due to her move to London. This left a co-opted governor vacancy as well as a parent governor vacancy.	
2.02	The Head outlined that he hoped to recruit a parent governor through the new Reception cohort intake in September 2017. The Clerk gave details of how to find new governors through the Inspiring Governance Alliance, the School Governor's One Stop Shop, or through businesses such as Lloyds Bank.	Head
<b>3.00</b>	<b>GOVERNOR DEVELOPMENT</b>	
3.01	The Chair reported that he had now completed the Governor Support Service Chair's training.	
3.02	Notty Changwe-Dube reported that she had completed the second governor Induction module.	
3.03	The Chair will meet with the training governor regarding the governing body action plan and this will be updated for the strategy meeting which will take place in early September 2017.	N Rhodes/ S Gray
<b>4.00</b>	<b>DECLARATION OF INTERESTS</b>	
	There were no new declarations of interest to report.	
<b>5.00</b>	<b>MINUTES OF THE LAST MEETING</b>	
	<b>Resolved:</b>	
	<ul style="list-style-type: none"><li>that the minutes of the meeting held on Thursday 23 March 2017 were agreed as a correct record and</li><li>that the Chair be authorised to sign</li></ul>	

## **6.00 MATTERS ARISING**

6.01 Governor Development (minute 4.06 refers) Learning walks and book scrutinies had taken place during the last round of committee meetings and were reported within the minutes.

6.02 Safeguarding/Child Protection (minute 13.02 refers) It was confirmed that all governors had signed to say they had read Part 2 of Keeping Children Safe in Education.

6.03.1 Any Other Urgent Business (minute 21.02 refers) Charlotte Taylor had sent a copy of the Opera North In Harmony Annual Report to the Head and he agreed to send this on to governors.

Head

6.03.2 The Head highlighted that Reception, Years 1 and 2 and Year 3 and 4 had all held sharing assemblies to showcase the work they had been doing in Music lessons and many parents had attended. The Head showed governors film footage of these assemblies and all were impressed with the work they children had been doing.

6.03.3 It was also noted that Reception children had performed at the Grand Theatre, Year 3 children at Huddersfield Town Hall and Year 5 and 6 children at Leeds Town Hall.

## **7.00 REPORT OF FORMAL BUDGET FOR THE YEAR**

7.01 The overall budget, which had been approved at the meeting of the Resources committee, was reported as follows:

- Balance carried forward from 2016/17 - £281,880
- Predicted in-year deficit for 2017/18 - £102,720
- Forecast carry-forward from 2017/18 - £179,160

7.02 The School Business Manager had highlighted that the 2016/17 carry-forward for the school was just below the claw-back limit of 15%, at 14%.

7.03 It was noted that these figures include some building works, however the Head would like to make some improvements to the school entrance.

7.04 When the last Health and Safety audit had taken place, Andy Byrne from the local authority had recommended a separate entrance for the school and children's centre and the School Business Manager was going to look into quotes for this work over the Summer break.

## **8.00 QUESTIONS ABOUT THE HEADTEACHER'S REPORT**

The Headteacher presented his report, copies of which had been circulated previously. The following points were highlighted.

### Staffing

- 8.01.1 The Head outlined that there would be eight new teachers starting in September 2017 and that they had all been in yesterday as part of the start of their induction process and many were in today for a data and class handover.
- 8.01.2 He reported that these teachers were a Maths TLR, who is qualified to teach Maths Mastery, an Art TLR, an English as an Additional Language (EAL) TLR and another experienced teacher, as well as two permanent Newly Qualified Teachers (NQTs) and two fixed-term NQTs. The latter could be kept on at the school but the Head is currently waiting to hear from staff who will be returning from maternity leave.
- 8.01.3 Three Special Educational Needs (SEN) Learning Support Assistants (LSAs) had been appointed, but more were required as there are potentially seven children due to start in Reception with complex SEN. It was noted that parents want to send their SEN children to the school as it has a reputation of being supportive of their needs.

### Achievement – Early Years Foundation Stage

- 8.02.1 It was reported that 50% of children in Reception had achieved a Good Level of Development (GLD) which is to be celebrated as very few children came in to school on track at the beginning of the year.
- 8.02.2 It was noted that that the gap between Pupil Premium (PP) and non-PP children had been -34% in the previous year and was +19% this year. It was highlighted that this was very cohort dependent, but also a lot of work has gone into meeting the needs of children.

### Achievement – Year 1 Phonics

- 8.03 The Head outlined that 64% of Year 1 children had passed the Phonics Screening Check. This was lower than the previous year, but these children were a lower-attaining cohort (48% GLD). The Year 2 cumulative total was 83% passing the test.

### Achievement – Key Stage 1 SATs

- 8.04.1 Reading – 63% at Expected Standard, 18% at Greater Depth  
Writing – 57% at Expected Standard, 9% at Greater Depth  
Maths – 63% at Expected Standard, 12% at Greater Depth
- 8.04.2 It was noted that the school will be below national, but there are some children who have achieved a Greater Depth and there had been none in the previous year. There were also increases in Reading and Writing individually.

- Achievement – Key Stage 2 SATs
- 8.05.1 Reading – 57% at Expected Standard  
Maths – 59% at Expected Standard  
Grammar Punctuation and Spelling – 75% at Expected Standard  
Combined Reading, Writing and Maths – 45% at Expected Standard.
- 8.05.2 It was highlighted that Reading in school had increased by 22% to 57%, while national had only risen by 4% and that the Combined Reading, Writing and Maths measure had also increased by 18% against a national increase of 8%.
- 8.05.3 There was a small dip in Maths and Writing, but overall the picture was positive and it was particularly highlighted that two boys had achieved the highest possible mark in the Maths papers showing that high attainers achieve at the school.
- 8.05.4 The Head has considered provisional progress scores and believes the school will meet floor targets and will not be part of the coasting measure.
- Quality of Teaching
- 8.06.1 A report had been circulated to governors on the quality of teaching and it was noted that 80% of teaching was good or better.
- 8.06.2 **Q What has happened with the 20% of teaching which is not good or better?**  
A All staff demonstrate good or better practice. Any of whom are or were not will not be on the teaching staff next academic year.
- 8.06.3 The need to induct new staff very well in order to maintain this standard was noted. New staff have been given examples of ‘what good teaching looks like’ and a ‘New Beverley View’ which includes such things as expectations, what classrooms should look like, how guided reading should be taught, etc has been put together to ensure consistency. The Head will circulate a copy of this document to governors.
- Attendance
- 8.07.1 Attendance has risen to 95.6% from 95% in the previous year and persistent absence (PA) has fallen from 14% last year to 10% this year.
- 8.07.2 It was highlighted that PP funding has had impact here as the gap has narrowed and almost closed between PP and on-PP attendance.
- 8.07.3 The Head and School Improvement Advisor (SIA) have written the Self-Evaluation Form (SEF) and feel the school could be outstanding for behaviour and safety.

Head

- 8.07.4 **Q What has the school done to secure improvements in attendance?**  
A Some PP funding has been used towards the Family Support Worker (FSW) role which enables her to work with families. It is also used to pay for rewards and prizes. Attendance has a much higher profile in school now.
- 8.07.5 A JESS Cluster report had been circulated to governors and it was noted that the school is also doing well on attendance in comparison to other local schools. The FSW is looking for patterns in attendance and talks to families in advance of being referred to the Cluster.

#### Sports Funding

- 8.08.1 The PE Co-ordinator had provided an impact report on the PE and Sport Funding as requested at a previous Resources committee.
- 8.08.2 The following was noted:  
In 2015/16, 90 children had attended sports competitions. In 2016/17 this had risen to 180 children, 42% of whom were PP.
- 8.08.3 In 2015/16 118 children had attended after school clubs and this had risen to 192 children in 2016/17, 34% of whom were PP.
- 8.08.4 The Head will send the full report to governors for information.

**Head**

### **9.00 PARTNERSHIP WORK**

#### JESS Cluster Report

- 9.01.1 The Head outlined that two schools would not be buying in to the Cluster next year - St Francis of Assisi and St Lukes, however Lane End and the University Technical College would be buying in. Ruth Gorse would also no longer be buying in as they are building their own provision.
- 9.01.2 The school has made three referrals to the MindMate SPA, six therapeutic referrals and four Family Support Worker referrals. The Head believes the school is receiving value for money from the Cluster but highlighted the need to ensure referrals are made.
- #### COGs Steering Group
- 9.02 Minutes of the most recent COGs steering group had been circulated to governors and it was noted that the Heads would be reviewing the COGs action plan and that a shared COGs newsletter for parents had been suggested.

### **10.00 COMMITTEE REPORTS**

- 10.01 **Teaching and Learning Committee**  
The minutes of the meeting held on Tuesday 20 June 2017 had

been received by governors before the meeting and the following points were highlighted:

- A book scrutiny had taken place and governors could see progress over time.
- Challenge had been given on the quality of teaching
- Data had been considered in depth from the Spring term analysis and provisional results.
- The Calculation policy, Modern Foreign Languages policy, Maths policy and History policy had been reviewed and approved by governors.

#### 10.02 **Pupil Support Committee**

The minutes of the meeting held on Wednesday 14 June 2017 had been received by governors before the meeting and the following points were highlighted:

- A learning walk on Spiritual, Moral, Social and Cultural Development took place
- Governor visits had been reported back on
- Supervision meetings had been discussed and the Head outlined what this entailed. The Chair will attend the next meeting if possible.
- The Medical Conditions policy and Asthma policy had been reviewed and approved by governors.

#### 10.03 **Resources Committee**

The minutes of the meeting held on Tuesday 2 May 2017 had been received by governors before the meeting and the following points were highlighted:

- A health and safety walk had taken place at the beginning of the meeting
- The budget had been approved
- The Freedom of Information policy, Whistleblowing policy, Personal Data Handling policy, Safer Working Practice Guidance and Equality Information and Objectives Statement had been reviewed and approved by governors.

#### 11.00 **EVALUATION OF GOVERNING BODY EFFECTIVENESS AND PLANNING FOR THE NEXT ACADEMIC YEAR**

It was agreed that the Committee Chair's strategy meeting would take place on Thursday 14 September 2017 at 11.00am. Chairs will meet with the Head individually prior to this date to discuss the Governor's Annual Statement and what should be included in this.

#### 12.00 **CHAIR'S BUSINESS (including correspondence)**

There was no Chair's business to report.

**13.00 CLERK'S BUSINESS**

There was no Clerk's business to report.

**14.00 ANY OTHER URGENT BUSINESS**

Thanks were given to Becky Henshaw for her work on the governing board before her relocation to London.

**15.00 DATE AND TIME OF THE NEXT MEETING**

Meeting dates would be agreed at the Chair's strategy meeting on 14 September 2017.